

Community Emergency  
Preparedness Planning  
Ad Hoc Committee Members:

Carolyn Burleson, Chair  
Velinda Rockello, Vice Chair  
David Rockello



RVNC Office at St. Anne's  
Suite #236  
155 N. Occidental Blvd., Los Angeles, CA  
90026  
(Cross streets: Beverly Blvd. and Temple  
St.)  
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[www.EmpowerLA.org](http://www.EmpowerLA.org)

**RAMPART VILLAGE NEIGHBORHOOD COUNCIL**  
**Community Emergency Preparedness Planning**  
**Ad Hoc Committee Meeting Minutes**

Friday, June 2, 2017, 10:00 A.M.

**Meeting Location**

RVNC Office at St. Anne's  
Suite #236, Mary Winifred Wing  
(Elevator to 2<sup>nd</sup> floor; through double doors; turn left down hall)  
155 N. Occidental Blvd., Los Angeles, CA 90026  
(Cross streets: Beverly Blvd. and Temple St.)

Agenda is posted for public review at: **Agenda is posted for public review at: 1) LA Eco-Village, 117 Bimini Pl, 90004; 2) SIPA, 3200 W. Temple St, 90026; 3) Shatto Rec. Ctr., 3191 W. 4<sup>th</sup> St, 90020; 4) RVNC Bulletin Board, Suit #236, 155 N. Occidental Blvd, 90026; 5) Felipe de Neve Library, 2820 W. 6<sup>th</sup> St, 90057; 6) Mexican Village Restaurant, 3668 W. Beverly Blvd, 90004; 7) [www.rvnc.org](http://www.rvnc.org); 8) [www.EmpowerLA.org](http://www.EmpowerLA.org).** As a covered entity under Title II of the American with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 485-1360 or by calling the Chair, Carolyn Burleson at (213) 568-3086 or e-mail her at [cbcert@gmail.com](mailto:cbcert@gmail.com). In compliance with Government Code § 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at the RVNC website and at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the RVNC Secretary, Angela Joo, at [ange007@gmail.com](mailto:ange007@gmail.com), (213) 568-3086 - *se habla español*.

- I. ADMINISTRATIVE ITEMS:** (10 minutes)
- a. **Call to Order** 10:00am
  - b. **Roll Call – Committee Members** David & Velinda Rockello, Carolyn Burleson
  - c. **Review and Adoption of Minutes** May 5, 2017 Approved
- II. PUBLIC COMMENT ON NON-AGENDA ITEMS:** (10 minutes)
- a. David noted that Veronica Hendrix Central Bureau Emergency Manager, did not come to the RVNC general meeting.
  - b. Carolyn suggested that it may be since the meeting date was changed and she was no notified. David will contact her with an apology and invite her to the next meeting.

### III. REPORTS:

(10 minutes)

#### a. Chair/ Vice Chair

- Printing of RVNC Emergency Plan Authorization needs to be signed by Mitch
  - UPS quoted a much larger amount than was quoted online Weel over budget
  - They said it is for binding that was not included in the online quote.
  - Also they do not do stapling
  
- RVNC Emergency Plan is posted for download on
  - RVNC Website
    - English: [http://www.rvnc.org/ReadyRVNC\\_031817.pdf](http://www.rvnc.org/ReadyRVNC_031817.pdf)
    - Spanish: [http://www.rvnc.org/ReadyRVNC\\_Sp\\_051217.pdf](http://www.rvnc.org/ReadyRVNC_Sp_051217.pdf)
  - Facebook <https://www.facebook.com/groups/RVNC01/>

Carolyn noted that there are now four (4) RVNC Facebook pages.

1. RVNC Group that was created by Carolyn and maintained at the request of the board w few years ago  
<https://www.facebook.com/groups/RVNC01/>
2. Jennifer opened this one but has not maintained it.  
[https://www.facebook.com/Rampart-Village-Neighborhood-Council-1684355978515086/?ref=br\\_rs](https://www.facebook.com/Rampart-Village-Neighborhood-Council-1684355978515086/?ref=br_rs)
3. Orlando created this one  
[https://www.facebook.com/RampartVillageLA/?ref=br\\_rs](https://www.facebook.com/RampartVillageLA/?ref=br_rs)
4. Rachael recently created this one  
<https://www.facebook.com/realRVNC/>

She suggested that is confusing to the stakeholders to have several pages. The board or outreach committee should choose one page to represents RVNC.

- CERT Booth and LAFD Bandwagon at RVNC 10<sup>th</sup> Anniversary Celebration were a success.

#### b. Committee Members

- N/A

### IV. MOTIONS & RESOLUTIONS:

(20 minutes)

1. Discussion and possible action on 1<sup>st</sup> Aid Training
  - An email was sent to Giovannie Diaz to request use of the PHFE Facility on July 8 or 15. No response thus far.
  - David said he will go by there to talk with them.
  
2. Discussion and possible action on purchase of Emergency supplies
  - Budget committee approved \$1,000. to purchase emergency supplies.
  - The order arrived including
    - a. Incident Command & Triage Kit in large roller bag
    - b. Medical First Aid/Trauma supplies in backpack
    - c. Power station/surge protector

- d. LED Lanterns (4)
- e. Emergency solar, hand crank AM/FM NOAA Weather radio
- Another order will be requested for approval in the next fiscal year.

**V. POSSIBLE STAKEHOLDER SUGESTED AGENDA ITEMS:** (5 minutes)

**VI. FUTURE COMMITTEE AGENDA ITEMS** (5 minutes)

- a. First Aid Training Venue
- b. CERT training Venue

**VII. ADJOURNMENT 11:00am**

*Note: Meeting end time is approximately 11:00 PM or shortly thereafter \* Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the presiding officer. The presiding officer may take items out of order. All items on the agenda are possible action items and subject to a C.I.S. filing.*