

FOR GENERAL BOARD & STAKEHOLDER REVIEW

Budget for Fiscal Year 2016-2017 APPROVED on April 18 2017			
Funds			
Total Annual Allocation		\$	42,000.00
Budget			
Category			
100 Operations		%	Total
Monthly	Transcription and Minutes	\$	2,767
Monthly	Audio and Visual Services	\$	100
Aug-16	Training and Board Retreat	\$	357
Monthly	Facilities Rental (Office / Meeting Space)	\$	9,055
Monthly	Office Equipment and Supplies	\$	500
Monthly	Postage	\$	50
Oct-16	Business Cards	\$	300
Monthly	Internet Service	\$	1,200
Monthly	Phone Service	\$	513
SUB TOTAL:		35.34%	\$ 14,842
200 Outreach			
Sep-16	Banners	\$	1,625
Monthly	Newsletter	\$	400
Monthly	Meeting & Event Expenses (food / refreshments)	\$	1,752
Monthly	Website Maintenance / Enhancement / Creation	\$	815
Monthly	Stakeholder Outreach Events	\$	5,844
Monthly	Advertising / Outreach	\$	1,000
		\$	-
		\$	-
		\$	-
SUB TOTAL:		27.23%	\$ 11,436
300 Community Improvement			
Monthly	Clean Ups	\$	1,000
Monthly	Neighborhood Watch	\$	200
Monthly	Graffiti Abatement	\$	522
Monthly	Public Art Projects	\$	5,000
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
SUB TOTAL:		16.00%	\$ 6,722
400 Neighborhood Purpose Grants			
Monthly	NPGs TBD	\$	9,000
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
SUB TOTAL:		21.43%	\$ 9,000
500 Elections			
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
SUB TOTAL:		0.00%	\$ -
GRAND TOTAL:		\$	42,000
Budget Narrative:			
This budget has been revised as of 4/17/17 to accurately reflect expenditures from Q1-Q3. Funds unused have been reallocated as needed. Budget also reflects the additional \$5000 provided by DONE to all City of LA Neighborhood Councils.			
Projected Recurring Monthly Operational Expenses			
Vendor - Item/Service Description		Monthly Amount*	
1	St. Anne's - Office/Meeting Space	\$755.00	
2	Time Warner Cable - Internet/Phone Service	\$145.00	
3			
4			
5			
6			
Total Monthly Operational Expenses		\$900.00	
* Recurring monthly operational expenses only			

100 - Operations

Date	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Total
Monthly Transcription and Minutes	205.92	257.40	180.18	193.05	180.18	250.00	250.00	250.00	250.00	250.00	250.00	250.00	2,766.73
Monthly Audio and Visual Services											100.00		100.00
Aug-16 Training and Board Retreat		356.85											356.85
Monthly Facilities Rental (Office / Meeting Space)	755.00	755.00	755.00	755.00	755.00	755.00	755.00	755.00	755.00	755.00		750.00	9,055.00
Monthly Office Equipment and Supplies											500.00		500.00
Monthly Postage											50.05		50.05
Oct-16 Business Cards											300.00		300.00
Monthly Internet Service	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Monthly Phone Service	41.00	41.00	41.00	36.22	47.00	47.00	40.00	44.00	44.00	44.00	44.00	44.00	513.22
	1,101.92	1,510.25	1,076.18	1,084.27	1,082.18	1,152.00	1,145.00	1,149.00	1,149.00	1,149.00	2,099.05	1,144.00	14,841.85

200 - Outreach

Date	Description	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Total
Sep-16	Banners		1,625.00											1,625.00
Monthly	Newsletter											200.00	200.00	400.00
Monthly	Meeting & Event Expenses (food / refreshments)	141.99	282.04	75.21	112.30	150.16	178.64	121.74	127.69	112.00	150.00	150.00	150.00	1,751.77
Monthly	Website Maintenance / Enhancement / Creation	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	95.00	20.00	520.00	20.00	815.00
Monthly	Stakeholder Outreach Events								344.38			5,000.00	500.00	5,844.38
Monthly	Advertising / Outreach											500.00	500.00	1,000.00
														-
														-
														-
		161.99	1,927.04	95.21	132.30	170.16	198.64	141.74	492.07	207.00	170.00	6,370.00	1,370.00	11,436.15

